1123-1

MINUTES

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

REGULAR SESSION

OCTOBER 19, 2010

BE IT REMEMBERED, that the Board of Commissioners for Monroe County, Tennessee, was begun and held at the Courthouse in Madisonville, Tennessee, in Regular Session, OCTOBER 19, 2010 at 7:00 P.M. Present and presiding was Wanda Alexander, Chairperson, and the following Commissioners were present and answered roll call.

FIRST DISTRICT	SECOND DISTRICT	THIRD DISTRICT
Wanda Alexander	Bill Bivins	Harold Hawkins
Marty Allen	Richard Kirkland	Bill Shadden
Bennie Moser	Judy Lee	Roger Thomas

ALSO PRESENT, were County Mayor, Tim Yates, County Clerk, Larry C. Sloan, County Attorney Jerome Melson & several department heads.

The Board of Commissioners was officially opened by Sheriff Bivens.

The invocation was given by the Chairperson.

The Pledge of Allegiance to the Flag was led by the Chairperson.

1019-1 BOARD OF COMMISSIONERS MINUTES FOR SEPTEMBER 14, 2010-APPROVED

There being no exceptions to the Board of Commissioners Minutes for September 14, 2010, it was moved by Commissioner THOMAS, seconded by Commissioner KIRKLAND, that these minutes be approved as presented. Motion carried. Aye 9 - Nay 0

1019-2 MAYOR QUARTERLY REPORT

The following reports were presented to the commission by Mayor Yates for their approval:

1) Retirement Letter from R. Brian Tallent as Finance Director
It was moved by Commissioner THOMAS, seconded by Commissioner KIRKLAND, to accept his retirement letter as presented. Motion carried. Aye 9 Nay 0

2) A motion was made by Commissioner LEE, seconded by Commissioner THOMAS, to appoint Andrea Gunter, interim finance director. Motion carried. Aye 9 Nay 0

3) A motion was made by Commissioner MOSER, seconded by Commissioner LEE, to rescind the appointment of Jerry Sloan to the TRDA Board as listed on the standing committees approved September 14 2010 because Richard Bettis was re-appointed in the June 22 2010 commission meeting. Motion carried. Aye 9 Nay 0

4) A motion was made by Commissioner Hawkins, seconded by Commissioner Kirkland, to rescind the appointment of Brian Harrill and Jerry Sloan to the 911 Board as listed on the standing committees approved September 14 2010 and appoint Sheriff Bivens and County Mayor, Tim Yates to serve on the board as mandated by resolution. Motion carried. Aye 8 Nay 1 Commissioner Thomas

1019-3 THRU 1019-20 DEPARTMENTAL QUARTERLY REPORTS-*APPROVED*

It was moved by Commissioner THOMAS, seconded by Commissioner LEE, that the following departmental quarterly reports be approved as presented. Motion carried. Aye 9 - Nay 0

1019-3	Road Supt Quarterly Report
1019-4	School Supt Quarterly Report
1019-5	Director of Finance Report
1019-6	Ambulance Service Quarterly/Annual Report
1019-7	Animal Shelter Quarterly Report
1019-8	Archives Quarterly Report
1019-9	Building Permits Quarterly Report
1019-10	Circuit Court Quarterly/Annual Report
1019-11	Clerk & Master Quarterly/Annual Report
1019-12	County Clerk Quarterly/Annual Report
1019-13	GIS Directors Report
1019-14	Industrial Development Quarterly Report
1019-15	Register of Deeds Quarterly/Annual Report
1019-16	Service Officer Quarterly Report
1019-17	Sheriffs Dept Quarterly/Annual Report
1019-18	Solid Waste Quarterly Report
1019-19	Tourism Quarterly Report
1019-20	Trustee Monthly Report

1019-21 NOTARY PUBLIC APPLICATIONS-APPROVED

It was moved by Commissioner THOMAS, seconded by Commissioner MOSER, that the following notary public applications be approved as presented. Motion carried. Aye 9 - Nay 0

LAURA MEGHAN BISHOP
KATHRYN L. GRUBB
CAROL SUE KING
JASON LEWIS KINNARD
BARBARA J. KYKER
BEVERLY J. LOCKLEY
CHRISTINE MARIE MASSEY
SHANNON M. PHILLIPS
TARA LYNN SHAW
PATRICIA ANN TEAGUE
PATRICIA ANN WATSON
JUDITH RENEE WHIDDON

1019-22 RESOLUTION: BUDGET AMENDMENT, COUNTY GENERAL FUND BUDGET –APPROVED

BE IT RESOLVED, by the Monroe County Board of County Commissioners, meeting in regular session, October 19, 2010, that the following amendment for a Tourism Marketing Grant to market the Cherohala Skyway at trade shows, update and reprinting of maps, and website updates with the following funds, be made in the County General Fund Budget for the Fiscal Year 2010/2011.

Increase Revenue

47590-MARKT	Other Federal thru State Grants	$22,400.00

Increase Expenditures

58110-599-MARKT	Other Charges	$22,400.00

It was moved by Commissioner MOSER, seconded by Commissioner BIVINS, that this Resolution be approved as presented. Motion carried on roll call. Aye 9 Nay 0

1019-22A RESOLUTION: BUDGET AMENDMENT, COUNTY GENERAL FUND BUDGET –APPROVED

BE IT RESOLVED, by the Monroe County Board of County Commissioners, meeting in regular session, October 19, 2010, that the following amendment to purchase a full page ad in the 2011 TN Vacation Guide with the following funds, be made in the County General Fund Budget for the Fiscal Year 2010/2011.

Increase Revenue

46190-GUIDE	Other General Grants	$ 2,000.00
48640 GUIDE	Donations	12,280.00
		14,280.00

Increase Expenditures

58110-302-GUIDE	Advertising	$ 14,280.00

It was moved by Commissioner KIRKLAND, seconded by Commissioner BIVINS, that this Resolution be approved as presented. Motion carried on roll call. Aye 9 Nay 0

1019-22B RESOLUTION: BUDGET AMENDMENT, COUNTY GENERAL FUND BUDGET –APPROVED

BE IT RESOLVED, by the Monroe County Board of County Commissioners, meeting in regular session, October 19, 2010, that the following amendment for money reserved for the County Clerk's Automation, be made in the County General Fund Budget for the Fiscal Year 2010/2011.

Decrease Reserve

34169	Reserved for Automation-County Clerk	$2,793.00

Increase Expenditures

52500-337	Maintenance & Repair-Equipment	$2,793.00

It was moved by Commissioner THOMAS, seconded by Commissioner HAWKINS, that this Resolution be approved as presented. Motion carried on roll call. Aye 9 Nay 0

1019-22C RESOLUTION: BUDGET AMENDMENT, COUNTY GENERAL FUND BUDGET –APPROVED

BE IT RESOLVED, by the Monroe County Board of County Commissioners, meeting in regular session, October 19, 2010, that the following amendment for a Snap Grant from the State of Tennessee for the Monroe County Archives, be made in the County General Fund Budget for the Fiscal Year 2010/2011.

Increase Revenue

46980-SNAP	Other State Grants	$1,600.00

Increase Expenditures

58400-599-SNAP	Other Charges	$1,600.00

It was moved by Commissioner LEE, seconded by Commissioner KIRKLAND, that this Resolution be approved as presented. Motion carried on roll call. Aye 9 Nay 0

1019-22D RESOLUTION: BUDGET AMENDMENT, COUNTY GENERAL FUND BUDGET –APPROVED

BE IT RESOLVED, by the Monroe County Board of County Commissioners, meeting in regular session, October 19, 2010, that the following amendment for the ambulance department, be made in the County General Fund Budget for the Fiscal Year 2010/2011 for additional funds to purchase one pre emission, type III Chevrolet Ambulance.

Increase Expenditures

55130-718	Motor Vehicles	41,500.00

Decrease Fund Balance

39000	Fund Balance	41,500.00

It was moved by Commissioner THOMAS, seconded by Commissioner ALLEN, that this resolution be approved as presented. Motion carried on roll call. Aye 9 Nay 0

1019-23 RESOLUTION: BUDGET AMENDMENT, SCHOOL DEPARTMENT NONE PRESENTED

1019-24 APPROVAL: TO ISSUE INTERFUND TAX REVENUE ANTICIPATION NOTES (TRANS) FOR THE HIGHWAY DEPARTMENT FROM THE DEBT SERVICE FUND-APPROVED

The Mayor's office received the County's request on September 28 2010, for approval to issue Interfund tax and revenue anticipation notes ("TRANS") for the Highway/Public Works fund from the Debt Service Fund pursuant to Section 6 of the Appropriation Resolution on September 14 2010, and the authority of *Tennessee Code Annotated* Title 9 Chapter 21 Part 8 and Section 9-21-408.

Table 1

Tax and Revenue Anticipation Note Request Analysis by Fund

Fund	Est. Beginning Fund Balance	Estimated Revenues	Available Funds	Expenditures	Appropriations	Est. Ending Fund Balance
HIGHWAY/PUBLIC WORKS	$1,033,381.00	3,736,447.00	4,769,828.00	4,346,448.00	4,346,448.00	423,380.00

Tax and Revenue Anticipation Note

This letter acknowledges receipt of a request for approval to issue an amount not-to-exceed $500,000 Highway/Public Works Fund Interfund TRANs Series 2010 ("HWY TRANs"). The HWY TRANs will be an Interfund loan with the monies being advanced from the Debt Service Fund to the Highway/Public Works Fund. Counties in Tennessee are authorized to issue TRANs pursuant to Title 9, Chapter 21 of the *Tennessee Code Annotated* to provide monies for operating expenses until sufficient revenues are received. Under the authority of *Tennessee Code Annotated* Section 9-21-408, Counties may execute TRANs between funds in accordance with Part 8 of Title 9, Chapter 21. The amount of TRANs which may be issued must not exceed 60% of the annual appropriation for the fund involved, and sufficient future revenues must be anticipated allow payment of the TRANs by the end of the fiscal year of issuance, in this case June 30, 2011. Issuing the TRANs reduces the amount that they County may borrow in the future. We have found this request meets the statutory requirements.

TRAN Request Analysis

Fund	Anticipated Revenues	Appropriations	Revenues Less Appropriations[1]	60% Appropriations	TRAN Request	TRAN Request as % of Revenues	Approved Amount
Highway/Public Works	3,736,447.00	4,346,448.00	(610,001.00)	2,607,868.80	550,000.00	14.7%	550,000.00

Note [1]: The County intends to use fund balance to support the portion of appropriations that exceeds revenues.

This letter constitutes approval by this Office for the issuance of an amount not-to-exceed $550,000.00 HWY TRANs, conditioned upon agreement with the following terms by the County Board of Commissioners:

- A copy of this letter shall be provided to all the members of the Board of Commissioners, be presented at the next meeting of the Board after receipt, and be spread across the face of the minutes of the meeting.

- The County shall comply with all the requirements of Title 9, Chapter 21 of the *Tennessee Code Annotated* and shall provide this Office verifiable documentation of compliance for 2011 fiscal year.

- The County shall use the Tax Anticipation Note Form found in the *Guide for the Issuance of Notes by the Counties, Consolidated Governments and Municipalities of Tennessee* to document the agreement between the Funds.

- The County shall report the execution of the TRANs and the amount to this Office within 45 days of issuance.

- The County shall maintain a balanced budget with no cash deficits and sufficient to pay operating and debt service cost during 2011 fiscal year.

- The County shall repay the TRANs no later than June 30, 2011 and provide documentation to evidence such payment with 15 days of, but not later than June 30, 2011. The County shall report non-issuance of the Capital Projects to this office not later than June 30, 2011.

Public Debt Entity Report

It was moved by Commissioner THOMAS, seconded by Commissioner HAWKINS, that this report be approved as presented. Motion carried on roll call. Aye 9 Nay 0

ADJOURNMENT

There being no further business, the meeting was adjourned.

Tim Yates

TIM YATES, COUNTY MAYOR

ATTEST

Larry C. Sloan

LARRY C. SLOAN, COUNTY CLERK